

KING COUNTY FIRE PROTECTION DISTRICT 34  
8450 161<sup>st</sup> Avenue N.E.  
Redmond, Washington 98052  
(425) 556-2226  
Fax: (425) 556-2227  
[www.kcfd34.org](http://www.kcfd34.org)

**BOARD OF COMMISSIONERS**  
Sherman Colson, Chairman  
Thomas Johnston  
Peter Lucarelli  
Anne Carlson, Secretary

Bob Oliver, Fire Chief

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## **NOTICE OF SPECIAL MEETING**

### **KCFD 34 SPECIAL MEETING/EXECUTIVE SESSION**

**8:30 A.M., WEDNESDAY, APRIL 29, 2009**

**NOTICE IS HEREBY GIVEN** that a special meeting of the Board of Commissioners of King County Fire District 34 will be held to interview the finalists for the position of Administrative Assistant/District Secretary.

Location: Conference Room  
Redmond Fire Department Headquarters  
8450 161<sup>st</sup> Avenue NE  
Redmond, Washington

**KING COUNTY FIRE PROTECTION DISTRICT 34**

Special Meeting of the Board of Commissioners

Location: Redmond Fire Department Headquarters

8450 161<sup>st</sup> Avenue NE

Redmond, WA

Wednesday, April 29, 2009

8:30 a.m.

**AGENDA**

- I. CALL TO ORDER – SPECIAL MEETING
  
- II. ROLL CALL
  
- III. APPROVAL OF AGENDA
  
- IV. PUBLIC COMMENTS
  
- V. INTERVIEW PANEL ORIENTATION
  
- VI. ADMINISTRATIVE ASSISTANT/DISTRICT SECRETARY INTERVIEWS
  
- VII. EXECUTIVE SESSION – EVALUATION OF CANDIDATES
  
- VIII. HIRING FINAL ACTION
  
- IX. ADJOURNMENT

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Anne Carlson, Secretary

Bob Oliver, Acting Fire Chief

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**KING COUNTY FIRE DISTRICT 34**  
**SPECIAL COMMISSIONERS' MEETING**

**April 29, 2009**

- I. Call to Order** – A special meeting of the Board of Fire Commissioners of King County Fire District 34 was called to order at 8:30 a.m. on Wednesday, April 29, 2009, at Redmond Fire Headquarters, located at 8450 161<sup>st</sup> Avenue NE, Redmond, Washington.

This meeting was held to interview the three finalists for the position of Administrative Assistant/District Secretary.

**II. Roll Call**

Present: Chairman Sherman Colson  
Commissioner Thomas Johnston  
Commissioner Peter Lucarelli

Others Attending: District Secretary Anne Carlson  
Redmond Human Resources Generalist Mary Ellen Hart

**III. Approval of Agenda**

**Motion from Commissioner Johnston to approve the April 29, 2009 agenda. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.**

**IV. Public Comments** – None

**V. Interview Panel Orientation**

Human Resources Generalist Mary Ellen Hart from the City of Redmond presented an interview orientation to the commissioners and provided them with interview questions.

**VI. Administrative Assistant/District Secretary Interviews**

The commissioners interviewed three candidates for the position of Administrative Assistant/District Secretary:

Martha Karl  
Julie Slevin  
Bridget Weaver

**VII. Executive Session from 11:15 a.m. to 12:30 p.m.**

The Board went into Executive Session for the purpose of evaluating the three candidates for the position of Administrative Assistant/District Secretary.

**VIII. Special Meeting Resumed at 12:30 p.m.**

**Motion from Commissioner Johnston to make an offer of employment as Administrative Assistant/District Secretary to Bridget Weaver at the salary of \$21.00 per hour, 32 hours per week, with full benefits. Motion seconded by Chairman Colson. Motion passed unanimously.**

**IX. Adjournment** – The meeting was adjourned at 12:35 p.m.

**BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Sherman Colson Chairman

\_\_\_\_\_  
Thomas Johnston, Commissioner

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Peter Lucarelli, Commissioner

ATTEST:

\_\_\_\_\_  
Anne Carlson, District Secretary  
Board of Commissioners  
King County Fire Protection District 34