

**KING COUNTY FIRE PROTECTION DISTRICT 34**

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington

**AGENDA**

Tuesday, August 21, 2007

5:00 p.m.

Station 11 Conference Room

- I. CALL TO ORDER – REGULAR MEETING
- II. ROLL CALL
- III. APPROVAL OF MINUTES
  - A. Regular Meeting of July 24, 2007
- IV. APPROVAL OF AGENDA
- V. EXECUTIVE SESSION – LITIGATION
- VI. ATTORNEY'S REPORT
- VII. PUBLIC COMMENTS (4 minutes per person)
- VIII. CHIEFS' REPORTS
  - A. Sick Leave Usage
  - B. Overtime Savings
  - C. Response Time Deployment Model
- IX. COMMISSIONERS' REPORTS
  - A. NORCOM Situation
  - B. Property Acquisition
  - C. Levy Vote
  - D. Emergency Access Corridors
  - E. Tracking Sheet
- X. DISTRICT SECRETARY'S REPORT
  - A. Monthly Budget Report – July 2007
  - B. Approval of Monthly Vouchers 8419 through 8430
  - C. Investment Report – July 2007
  - D. Legal Usage – July 2007
- XI. OTHER
  - A. Change September Regular Meeting Date
- XII. ADJOURNMENT

Next Regular Meeting: September 11, 2007

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chairman  
Sherman Colson  
Peter Lucarelli  
Anne Carlson, Secretary

Tim Fuller, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
REGULAR MEETING – BOARD OF COMMISSIONERS  
August 21, 2007

**I. Call to Order**

The regular meeting of the Board of Commissioners was held at Station 11, located at 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington on August 21, 2007. The meeting was called to order at 5:04 p.m. by Chairman Tom Johnston.

**II. Roll Call**

Present: Chairman Tom Johnston  
Commissioner Peter Lucarelli  
Commissioner Sherman Colson

Others Attending: Attorney Kinnon Williams  
Secretary Anne Carlson  
Deputy Chief Andy Hail

**III. Approval of Minutes**

A. Regular Meeting of July 24, 2007

**Motion from Commissioner Lucarelli to approve the minutes of the July 24, 2007 regular meeting. Motion seconded by Chairman Johnston. Motion passed unanimously.**

**IV. Approval of Agenda**

An Executive Session to discuss litigation will be added to the beginning of the meeting.

Response Time Deployment Model will be added to Chiefs' Reports.

Changing the September regular meeting date will be added to Other.

**Motion from Commissioner Lucarelli to approve the agenda of the regular meeting of August 21, 2007 as amended. Chairman Johnston seconded the motion. Motion passed unanimously.**

**V. Executive Session 5:09 p.m. to 5:21 p.m. – Discussion regarding litigation**

**VI. Attorney's Report**

A. Property Acquisition – Attorney Williams suggested that a land acquisition expert be hired to look for available property. Chairman Johnston asked Mr. Williams to look further into the Lake Washington School District property. This will be discussed at the next meeting.

- B. Access Corridors – The 227<sup>th</sup> Avenue NE corridor is moving well through the King County process. Commissioner Lucarelli and Ron Seng met with the homeowners association where two corridors are located, and they were pleased with the activity. The association was to fax their bylaws to Attorney Williams but have not done so. Commissioner Lucarelli will contact them again.

**VII. Public Comments – None**

**VIII. Chiefs' Reports**

- A. Sick Leave Usage – The comparison of sick leave use for the period of January 1 to August 21, 2006 and January 1 to August 21, 2007 showed a reduction of 4,360 hours or \$218,000. Sick leave use is trending well with very few disabilities. There has been approximately a 20% reduction in usage.
- B. Overtime Savings – It is difficult to compare 2006 to 2007 due to rotating station closures in 2006. There was a 500-hour reduction in June and July from last year. Additional personnel that were hired have helped decrease overtime also.
- C. Station 14 and 15 Repairs – The consultant submitted a bid for \$5,000 per station to do an assessment of needed repairs. The commissioners decided not to have Station 15 assessed because it may be sold.
- D. Hail:

Budget – As of June 30, 2007, 52% of the budget has been expended. Staff is comfortable with this amount especially due to increased costs incurred by the in-house recruit academy.

Apparatus – Two personnel went to the Pierce academy. Two new engines and a rescue vehicle should be delivered in early March 2008. Deputy Chief Hail has been attending the regional purchasing consortium meetings that will probably include apparatus.

Recruit Academy – If the city's levy passes, the department will do an in-house academy for nine firefighters hopefully starting in October 2007 if approved by the Council. A second academy for nine firefighters would be starting as soon as possible in 2008. Station 15 would be used for the academies if available.

Paramedics – Two paramedic candidates will be sent to school in October in anticipation of possible retirements. One candidate is from Woodinville Fire and one from Redmond Fire.

Paging and Alerting – New technology will be installed in the stations that should reduce response times by 35 to 40 seconds. Installation will start with Bellevue Fire in late August. It will include a synthesized voice. The MDCs have modems now that will increase their usefulness.

Response Time Deployment Model – Deputy Chief Hail and Chief Fuller met with the Mayor regarding the requirements of HB 1756. Deputy Chief Hail will set up a special meeting for discussion by the council and commissioners.

**IX. Commissioners' Reports**

- A. NORCOM Situation – Chairman Johnston and Commissioner Lucarelli attended a council meeting regarding NORCOM and the possibility of moving dispatch services from Bellevue's control to a consortium because Bellevue has stated they were not receiving full cost recovery and were going to raise costs for partner agencies. A NORCOM group was created to determine costs. The results showed that usage was 40% by police and 60% by fire. Redmond was unsatisfied with the current proposal and lack of answers and is considering other options as well as NORCOM. Levels of service have not been defined and costs are not definite. The Redmond fire and police departments reported to the council about NORCOM and what would be necessary to have a Redmond police/fire dispatch center.

- B. Property Acquisition – Commissioner Lucarelli met with a property owner who reviewed a draft agreement that would allow the district to have access to his property to perform a due diligence study. He decided not to sign it in the fear that it could cause him trouble. The district assured him they would not use eminent domain. Commissioner Lucarelli asked him to let the district know if anything changes.
- C. Levy Vote – Hope for passage of the levy vote was discussed.
- D. Emergency Access Corridors – The commissioners asked fire staff if more responses would occur through access gates if Station 13 moves. Staff felt it would not be significant, and the corridors would be upgraded to enhance service.

E. Tracking Sheet

A newsletter regarding the levy and district accomplishments was planned for December.

More discussion will occur on the strategic plan after the levy results are known.

Dawn DeLoach will be asked to give an update about Deccan at the next meeting.

**X. District Secretary's Report**

- A. Monthly Budget Report – The budget report of July 2007 was reviewed. Discussion was held regarding transferring some reserve funds into the Capital Reserve Fund to show new station planning more clearly.

**Motion from Commissioner Lucarelli to retain \$1 million in the Reserve Fund and transfer the remainder into the Capital Reserve Fund. Commissioner Colson seconded the motion. Motion passed unanimously.**

- B. Approval of Monthly Vouchers

Vouchers - Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the Board. As of August 21, 2007, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8419 through No. 8430 for a total amount of \$13,462.02

- C. Investment Report – The July 2007 net earnings rate was 5.25%.
- D. Legal Usage – There were 16.4 hours of legal usage in July 2007.

**XI. Other**

- A. Meeting Change

**Motion from Commissioner Lucarelli to move the regular meeting of September 18, 2007 to September 11, 2007. Chairman Johnston seconded the motion. Motion passed unanimously.**

- B. Citizen Request – Deputy Chief Hail asked if the commissioners would approve an Eagle Scout candidate to canvas the district to make an inventory of addresses not visible and then contact the residents with the district's address sign information. The commissioners approved.

**XII. Adjournment** – Chairman Johnston adjourned the meeting at 6:35 p.m.

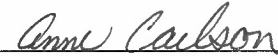
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Thomas Johnston, Chairman

  
\_\_\_\_\_  
Sherman Colson, Commissioner

  
\_\_\_\_\_  
Peter Lucarelli, Commissioner

ATTEST:

  
\_\_\_\_\_  
Anne Carlson, District Secretary  
Board of Commissioners  
King County Fire Protection District 34