

**KING COUNTY FIRE PROTECTION DISTRICT 34**

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington

**AGENDA**

Wednesday, April 19, 2006

3:00 p.m.

Station 11 Training Room

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. VOTER PREFERENCE SURVEY – DISCUSSION AND REVIEW OF STATEMENTS OF QUALIFICATIONS  
  
Alison Peters Consulting  
GMA Research Corporation  
Hebert Research, Inc.  
Northwest Research Group, Inc.  
The Connections Group
- IV. ATTORNEY'S REPORT
  - A. Forest Protection Zone Letter
- V. CHIEFS' REPORTS
  - A. Reschedule May 9, 2006 Fire Services Forum
- VI. COMMISSIONERS' REPORTS
  - A. Tracking Sheet
- VII. APPROVAL OF MINUTES
  - A. Regular Meeting of March 15, 2006
- VIII. DISTRICT SECRETARY'S REPORT
  - A. Monthly Budget Report – March 2006
  - B. Approval of Monthly Vouchers 8166 through 8176
  - C. Investment Report – February 2006 and March 2006
  - D. Legal Usage – March 2006
- IX. OTHER
- X. ADJOURNMENT

Next Regular Meeting: May 17, 2006 (rescheduled to May 24, 2006)

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**  
Thomas Johnston, Chairman  
Sherman Colson  
Peter Lucarelli  
Anne Carlson, Secretary

Tim Fuller, Fire Chief

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KING COUNTY FIRE DISTRICT 34  
REGULAR MEETING – BOARD OF COMMISSIONERS  
April 19, 2006

**I. Opening of Meeting**

The regular meeting of the Board of Commissioners was called to order at 3:00 p.m. on April 19, 2006 at Station 11, located at 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington. Chairman Thomas Johnston, Commissioner Sherman Colson, Commissioner Peter Lucarelli, Fire Chief Tim Fuller, Attorney Kinnon Williams, Assistant to the Mayor Jane Christenson, and District Secretary Anne Carlson were present.

**II. Public Comments**

Jane Christenson distributed the title, explanatory statement, and facts sheet for the City of Redmond's property tax/levy lid lift measure that will be on the May 16 ballot. Also included was Resolution 1223 regarding the city's 6-year financial strategy plan. The city was challenged as to the legitimacy of the statement, but the Judge ruled in favor of the statement, only removing four words. There will be a community information meeting at City Hall on Monday, April 24.

The attached email is hereby made part of the King County Fire District 34 official record per the request from District 34 resident Virginia Sollitt.

**III. Voter Preference Survey – Discussion and Review of Statements of Qualifications**

After review of statements of qualifications from five companies that responded to the Request for Qualifications, Commissioner Lucarelli stated that some of the responses were written in a way to convince the electorate toward one side, which was unacceptable. The commissioners agreed that the two top candidates were Hebert Research and Northwest Research.

**Motion from Chairman Johnston that on behalf of the Board of Commissioners, Commissioner Lucarelli will interview Hebert Research and Northwest Research Group and return with a recommendation to the Board at the next meeting. Motion seconded by Commissioner Colson.**

Chairman Johnston spoke in favor of the motion. He would like face-to-face contact with the vendors to determine who is the most competent and experienced.

Commissioner Colson felt talking to the top two vendors would be sufficient.

**Motion passed unanimously.**

The commissioners developed a scope of work statement to provide to the finalists:

"Assess public preference of fire protection and emergency medical service delivery systems and determine public sentiment and support regarding an increase in property taxes for the purpose of funding additional fire and emergency medical services within Fire District 34, above the current service level."

**IV. Executive Session – 3:40 p.m. to 3:50 p.m. to discuss potential property acquisition.**

No action taken.

**V. Attorney's Report**

- A. Forest Protection Zone Letter – The Department of Natural Resources required District 34 to send a letter stating that the fire district would provide fire protection to the forestlands within the district.

This is in response to proposed WAC 332-24-730. Kinnon Williams drafted a letter for approval by the commissioners.

**Motion from Commissioner Lucarelli that the commissioners agree to provide fire protection to forestlands within the fire district and sign the letter regarding same drafted by Attorney Williams. Motion seconded by Chairman Johnston. Motion passed unanimously.**

**VI. Chiefs' Reports**

Fuller – Vice President Cheney visited Redmond recently. Fire and Police worked closely with the Secret Service. Though a privilege, the department will have to cover the costs for his protection.

To stay within the overtime budget, starting March 1, only one person has been allowed on overtime per day. Units have been closed down according to a matrix when there is more than one overtime position necessary. District units will not be closed down. If overtime is not needed, those hours are banked for busy times when more than one overtime person is critical. In March, Aid-11 was shut down 59.7% of the time, Truck 16 was shut down 8.5% of the time, and Station 16 was closed 1.6% of the time. Dispatch will be providing the department with a report of how much surrounding jurisdictions are coming into Redmond to cover calls.

Ayrs – Three EMS levy committees are independently developing their programs in order to determine the amount of the next levy. BLS has asked for an additional 10 cents. A previous 27-cent levy failed, and the last levy ended up at 25 cents. Commissioner Lucarelli stated that the BLS amount of the levy originally was meant to buy apparatus and supplies, but some departments used it to hire personnel. The levy originally was meant to fund ALS only. Deputy Chief Ayrs invited the commissioners to attend the Stakeholders meetings held the first Thursday of each month at 1:00 p.m. at Station 14 in Renton. A six-year plan for the levy will now be worked on for submittal to the electeds before going on the ballot. Deputy Chief Ayrs will send updates through Anne Carlson to the commissioners.

The department has two new medics and three in school. There will be two new firefighters hired in May.

**VII. Commissioners' Reports**

- A. Tracking Sheet

Station 17 – If the business tax increase in the city's strategic plan does not go through, Station 17 could be in jeopardy. The spending plan cannot be imposed on future councils, and Station 17 is not planned for staffing until 2009. The financing for Station 12 staffing includes 4.5 FTEs per firefighter and overtime.

Fire Services Forum – The meeting between the commissioners and the city council has been rescheduled to May 23 at 7:45 p.m.

Station 18 – Station 16 repairs should be complete before May 1 and the crews moved back in. If there is a delay in completing Station 16, the opening of Station 18 could be delayed.

The Station 18 and Station 15 sections will be combined.

Addressing Program – will be deleted

Newsletter – Chairman Johnston is working on a new website and asked for bios of the commissioners.

**VIII. Approval of Minutes**

Email from resident Virginia Sollitt attached to these minutes per her request to revise her comments at the March 15, 2006 meeting.

**Motion from Commissioner Lucarelli to approve the minutes of the March 15, 2006 regular meeting. Motion seconded by Commissioner Colson. Motion passed unanimously.**

**IX. District Secretary's Report**

- A. Budget Report – The budgeted amount for the District's payment to the city this year needs updating.
- B. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the Board. As of April 19, 2006, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8166 through No. 8176 for a total amount of \$6,196.20

- C. King County Investment Pool – The February 2006 net earnings rate was 4.12%. The March 2006 net earnings rate was 4.12%.
- D. Legal Usage – There were 14.3 hours of legal use in March 2006.


**X. Other**

**Motion from Commissioner Lucarelli to change the time of future regular meetings from 5:00 p.m. to 4:00 p.m. Motion seconded by Chairman Johnston. Motion passed unanimously.**


- XI. **Adjournment** – Meeting adjourned at 5:18 p.m.

**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Thomas Johnston, Chairman

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Sherman Colson, Commissioner  
  
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Peter Lucarelli, Commissioner

ATTEST:

  
\_\_\_\_\_  
Anne Carlson, District Secretary  
Board of Commissioners  
King County Fire District 34

Attachment