

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

Tuesday, June 20, 2006

4:00 p.m.

Station 11 Training Room

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
 - A. Property Acquisition
- IV. CHIEFS' REPORTS
 - B. Limited Access Roads Engineering Services
- V. COMMISSIONERS' REPORTS
 - A. District 34 Public Preference Survey
 - B. Newsletter
 - C. Proposed Change of Meeting Dates
 - D. Tracking Sheet
- VI. APPROVAL OF MINUTES
 - A. Fire Services Forum of May 23, 2006
 - B. Regular Meeting of May 24, 2006
 - C. Special Meeting/Executive Session of June 16, 2006
- VII. DISTRICT SECRETARY'S REPORT
 - A. Monthly Budget Report – May 2006
 - B. Approval of Monthly Vouchers 8188 through 8199
 - C. Investment Report – May 2006
 - D. Legal Usage – May 2006
- VIII. OTHER
- IX. ADJOURNMENT

Next Regular Meeting: July 19, 2006

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS
Thomas Johnston, Chairman
Sherman Colson
Peter Lucarelli
Anne Carlson, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
June 20, 2006

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 4:05 p.m. on June 20, 2006 at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Thomas Johnston, Commissioner Peter Lucarelli, Fire Chief Tim Fuller, Attorney Kinnon Williams, and District Secretary Anne Carlson were present.

II. Public Comments – None

III. Attorney's Report

RedWood Escrow in Woodinville will be handling the purchase of property for the district. Attorney Williams has contacted an appraiser to appraise the property. A boundary and topographical survey and a PERC test remain to be done. Commissioner Lucarelli recommended some development and architectural consultants who may be available to do a site analysis. They will be asked to provide a proposal in writing, and a special meeting will be held for review.

IV. Chief's Reports

- A. Fuller – Chief Fuller reported that the Redmond City Council is currently going through a process to see how the budget will look in 2007-2008.

V. Commissioners' Reports

- A. District 34 Public Preference Survey – The survey will be held in July and a presentation of the results will be given at a public meeting in late August.
- B. Newsletter – A newsletter will be sent to district residents explaining the survey and asking for the residents' cooperation.
- C. Proposed Meeting Date Change – It was agreed to change the regular meeting dates to the third Tuesday of each month at 5:00 p.m. starting July 18 through December 2006.
- D. Tracking Sheet

Overtime – The district's portion of the overtime overage in 2005 was \$358,929. Overtime is tracking better in 2006 due to staffing reduction. A reduction in service has occurred approximately 50% of the time in the city.

Emergency Access Corridors – RH2 Engineering was chosen to provide engineering for the corridor access project.

VI. Approval of Minutes

Motion from Commissioner Lucarelli to approve the minutes of the May 23, 2006 Fire Services Forum. Motion seconded by Chairman Johnston. Motion passed unanimously.

Motion from Chairman Johnston to approve the minutes of the May 24, 2006 regular meeting. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

Motion from Chairman Johnston to approve the minutes of the June 16, 2006 special meeting. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

VII. District Secretary's Report

A. Budget Report – The May 2006 report was reviewed.

B. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the Board. As of June 20, 2006, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8188 through No. 8199 for a total amount of \$7,537.22

C. King County Investment Pool – The May 2006 net earnings rate was 4.61%.

D. Legal Usage – There were 13.3 hours of legal use in May 2006.

VIII. Other

Secretary Carlson reported that the City of Redmond recently reclassified all office technician positions as administrative assistants. In keeping with the district's desire for parity in benefits with the City of Redmond, she recommended that the district's position of Office Technician also be reclassified as an Administrative Assistant. This would change the salary range from \$2,151-\$3,230 to \$2,533-\$3,766.

Motion from Commissioner Lucarelli to reclassify the position of Office Technician to Administrative Assistant and adjust Pay Plan A0-1 from \$2,151-\$3,230 to \$2,533-\$3,766. Motion seconded by Chairman Johnston. Motion passed unanimously.

The commissioners discussed the possibility of offering the district's Administrative Assistant a deferred compensation plan with employer matching funds. Secretary Carlson will bring information to the next meeting regarding the State of Washington's deferred compensation plan.

IX. Adjournment – Meeting adjourned at 5:55 p.m.

BOARD OF COMMISSIONERS

Thomas Johnston, Chairman

Sherman Colson, Commissioner

ATTEST:

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34

Peter Lucarelli, Commissioner