

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

Wednesday, May 24, 2006

4:00 p.m.

Station 11 Training Room

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
 - A. Property Acquisition
- IV. CHIEFS' REPORTS
 - A. Station 18 Breathing Apparatus Cascade System – Capt. Charlston
 - B. Limited Access Roads Engineering Services – DC Hail
- V. COMMISSIONERS' REPORTS
 - A. Redmond/District 34 2005 Budget Reconciliation
 - B. Report and Recommendation – District 34 Public Survey Consultant
 - C. KCFD 34 Annual Report to the State Auditor
 - D. Tracking Sheet
- VI. APPROVAL OF MINUTES
 - A. Regular Meeting of April 19, 2006
 - B. Special Meeting/Executive Session of April 28, 2006
- VII. DISTRICT SECRETARY'S REPORT
 - A. Monthly Budget Report – April 2006
 - B. Approval of Monthly Vouchers 8177 through 8187
 - C. Investment Report – April 2006
 - D. Legal Usage – April 2006
- VIII. OTHER
- IX. ADJOURNMENT

Next Regular Meeting: June 20, 2006

KING COUNTY FIRE PROTECTION DISTRICT 34
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BOARD OF COMMISSIONERS

Thomas Johnston, Chairman
Sherman Colson
Peter Lucarelli
Anne Carlson, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
May 24, 2006

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 4:05 p.m. on May 24, 2006 at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Thomas Johnston, Commissioner Peter Lucarelli, Fire Chief Tim Fuller, Deputy Chief Bob Oliver, Deputy Chief Andy Hail, Deputy Chief Deb Ayr, Attorney Kinnon Williams, and District Secretary Anne Carlson were present.

II. Public Comments

Station 15-area resident Sharon Tobin asked when the Washington Rating Bureau would be notified of Station 15's closure. The commissioners responded that fire department staff would notify the bureau of the closing of Station 15 and opening of Station 18.

III. Attorney's Report

5:10 p.m. – Executive Session – The commissioners adjourned to Executive Session to discuss potential property acquisition.

5:12 p.m. – Chairman Johnston adjourned the Executive Session, and the Regular Meeting resumed.

IV. Chief's Reports

A. Charlston

Station 18 Breathing Apparatus Cascade System – Captain Loren Charlston asked the commissioners to consider purchasing a Cascade System to fill air bottles at Station 18. The cost would be approximately \$5,000. Sea Western submitted the least expensive of three bids, and most of the department's breathing apparatus equipment is purchased from them. This item was not previously identified as a necessary purchase for Station 18 until the commissioners decided to keep Station 15 operational for six months. Discussion was held regarding the necessity of purchasing a system at this time. Currently the rescue truck fills its tank at Station 11 or Station 15 and takes air to the other stations. The commissioners decided to revisit this request in October after a final review of Station 15's closure.

B. Hail

Limited Access Roads Engineering Services – Deputy Chief Hail distributed proposals from two respondents to the request for qualifications and explained the process that would lead to a recommendation. He felt both companies were well-respected, but only one company submitted responses to every question. The commissioners will read the reports and hold a special meeting in the next few weeks to discuss the qualifications further and decide on a vendor.

RFTD – The Regional Fire Training Division has now expressed interest in relocating to Station 15 as long as it is for more than one year. Other options are also being researched. They are still working on their strategic plan that would include a training facility in about five years. The commissioners

decided they could not commit to Training for at least one year due to other district issues needing resolution. Chief Hail will notify the Training Division.

C. Fuller

Station 15 Closure – Chief Fuller stated that in his career he has been involved in many fire station closures/moves, and they are always emotional. Station 15 area residents have expressed these emotions with comments, letters, and emails; however, one resident who represents himself as a member of the Station 15 Citizens Advisory Committee has sent emails to the Fire District and City of Redmond not only expressing his concerns but impugning the ethics, integrity, and professionalism of fire department employees, commissioners, and staff, especially the work of Deputy Chief Andy Hail. Chief Fuller expressed that he finds the attitude of this individual totally irresponsible and unacceptable, and he will not tolerate it. He suggested that the commissioners speak with the leaders of the committee to advise this individual to express his concerns in a more civil manner. Chairman Johnston agreed to talk with committee leader Mike Roy.

City of Redmond Levy Lid Lift – Since 60% of the revenue would have been for public safety, Finance will determine a process regarding how to approach the 2007-2008 budget. The department does not have a formal plan, but believes there is no place to cut. A possibility is that the current staffing model will continue in 2007. Money for Station 17 has been in the city budget since 1991, but the city will not build the station until money is available for staffing it.

D. Ayrs

EMS Levy – Deputy Chief Ayrs stated that the EMS Levy stakeholders meetings are held on the first Thursday of each month. Commissioner Lucarelli attended the last meeting. At the meeting, Advanced Life Support (ALS) providers reminded everyone that the levy is meant specifically for ALS, although Basic Life Support (BLS) is an integral part of the program. Fire departments will continue to provide BLS if the levy fails, but ALS would end. Commissioner Lucarelli has heard that KCEMS staff members want him to represent the King County Fire Commissioners at the stakeholders meetings held once per month. He asked if the district would reimburse his expenses if the King County Commissioners would not. Agreed.

VII. Commissioners' Reports

- A. Redmond/District 34 2005 Budget Reconciliation – The reconciliation document has been received from the City of Redmond. The District's share is \$358,929. Chairman Johnston has verified the calculations of all figures. Most of this amount is due to overtime costs.

Motion from Chairman Johnston to pay \$358,929 to the City of Redmond for the District's share of the budget overage in 2005. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

Chief Fuller stated that with a partial budget adjustment by the city and rotating closures of companies/stations, the 2006 overtime usage is currently within budget limits. During Unfair Labor Practice (ULP) deliberations, the Firefighters' Union and the City reached an agreement to drop all ULPs except the medical premium co-payment and the remaining contract issues.

- B. District 34 Public Preference Survey Consultant – Five responses to the RFQ were received. Some district citizens have given the commissioners the strong feeling that they want to increase taxes to increase fire services in the district. Hebert Research and Northwest Research were chosen as the two companies that Commissioner Lucarelli and Attorney Williams would interview further. Both companies were close in their responses. Northwest Research proposed that they would only survey registered voters; however, Commissioner Lucarelli discovered that government surveys cannot exclude non-voters. Hebert Research was aware of this requirement. Hebert Research proposed a timeline of six to eight weeks and suggested 400 people be surveyed that would represent a scientific sampling. Their main goal is to develop a neutral survey to ascertain the feelings of the public and not lead people to a certain conclusion. Commissioner Lucarelli and Attorney Williams will be reviewing the questions for technical and legal correctness only. The company will be responsible for

writing the questions. Attorney Williams' understanding is that each person on the list would be contacted three different times for a response before another person is chosen. The survey would occur from 9:00 a.m. to 9:00 p.m. on weekdays and 11:00 a.m. to 6:00 p.m. on weekends.

Motion from Commissioner Lucarelli that the commission approve the proposal submitted by Hebert Research, Inc. to conduct a Public Preference Survey related to increasing property taxes for the purpose of adding additional fire department services to King County Fire District 34. The total cost of the survey is not to exceed \$15,000. Motion seconded by Chairman Johnston. Motion passed unanimously.

Attorney Williams and Commissioner Lucarelli will meet with Hebert Research to get the process started. Representatives from Hebert Research have agreed to attend a public meeting to explain the process after it is completed.

- C. KCFD 34 Annual Report to the State Auditor – Starting in 2004, the Auditor required all fire districts to submit an annual report by May 31 of each year. Chairman Johnston reviewed the report he developed for 2005.

Motion from Chairman Johnston to adopt the KCFD 34 Annual Report and submit it to the State Auditor's Office. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

- D. Tracking Sheet

Fire Services Forum – The Fire Services Forum will be held tonight at 7:45 p.m., and the next meeting is scheduled for September 12.

Station 17 – Building Station 17 was part of the city's six-year financial plan, but it was dependent on approval of the levy lid lift. The commissioners have made it clear to the city that Station 17 is integral to the fire system in the district. It was asked if Aid 11 could be moved to Station 17. Chief Fuller replied that the unit is too busy in the downtown area, and its relocation to Station 17 would probably not benefit the district. The Chief has asked all surrounding area fire chiefs to notify him of impacts to their departments because of the staffing model.

District Newsletter – Chairman Johnston stated that Robert Schneider has a grant that would be available for the district to send out some information to residents. Deputy Chief Hail is working with a citizen volunteer on this project and will advise the commissioners when the information is available.

VIII. Approval of Minutes

Motion from Chairman Johnston to approve the minutes of the April 19, 2006 regular meeting. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

Motion from Chairman Johnston to approve the minutes of the April 28, 2006 special meeting. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

IX. District Secretary's Report

- A. Budget Report – The budgeted amount for the District's payment to the city this year needs updating.
- B. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the Board. As of May 24, 2006, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8177 through No. 8187 for a total amount of \$5,542.12

C. King County Investment Pool – The April 2006 net earnings rate was 4.33%.

D. Legal Usage – There were 14.9 hours of legal use in April 2006.

X. **Other** – None

XI. **Adjournment** – Meeting adjourned at 6:25 p.m.

BOARD OF COMMISSIONERS

Thomas Johnston, Chairman

Sherman Colson, Commissioner

Peter Lucarelli, Commissioner

ATTEST:

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34

Attachment