

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

Wednesday, December 14, 2005

5:00 p.m.

Station 11 Conference Room

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
- IV. CHIEFS' REPORTS
- V. COMMISSIONERS' REPORTS
 - A. Station Relocation Public Meeting
 - B. Set 2006 Meeting Dates
 - C. Tracking Sheet
- VI. APPROVAL OF MINUTES
 - A. Regular Meeting of November 17, 2005
- VII. DISTRICT SECRETARY'S REPORT
 - A. Monthly Budget Report – November 2005
 - B. Approval of Monthly Vouchers 8101 through 8112
 - C. Investment Report – November 2005
 - D. Legal Usage – November 2005
 - E. 2006 Salary Adjustments
- VIII. OTHER
- IX. ADJOURNMENT

Next Regular Meeting: ??

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226

BOARD OF COMMISSIONERS
Thomas Johnston, Chairman
Sherman Colson
Peter Lucarelli
Anne Carlson, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
December 14, 2005

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 5:15 p.m. on December 14, 2005 at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Thomas Johnston, Commissioner Sherman Colson, Fire Chief Tim Fuller, Deputy Chief Andy Hail, Deputy Chief Loren Charlston, Deputy Chief Deb Ayr, Lieutenant Tom Langton, Attorney Kinnon Williams, and District Secretary Anne Carlson were present.

II. Public Comments – None

III. Attorney's Report

- A. Station 18 – The transfer of Station 18 to the City of Redmond is not yet complete. Easements were added, and the utilities have been transferred.

IV. Chiefs' Reports

- A. Fuller – New Deputy Chief Bob Oliver will be starting in January.

Chief has had talks with the crews regarding a new direction of the department, including respect, accountability, decision-making, etc.

- B. Charlston – Loren has recommended that some furniture remain at Station 15 so work can continue there when necessary. Mattresses will be bought, and the rest of the furniture will be purchased using the city's discount, including kitchen chairs and tables, desks, files, tables for the reception area, officer's office furniture. There will be moving expenses. The commissioners stated that they would like as much existing furniture moved as possible. The Training Consortium has shown interest in relocating at Station 15. File cabinets could be moved from Training.

V. Commissioners' Reports

- A. Station Relocation Public Meeting – A public meeting will be held to inform citizens about the decision to relocate Station 15 personnel and equipment to Station 18 in Redmond Ridge. The agenda will be 1) introductions of commissioners; 2) PowerPoint presentation; 3) public comments. Equipment needed:

- Sign-in sheet for those who want to speak (Carlson)
- Podium
- Signage
- Laptop, projectors, screen, pointer (Langton)

A letter should be written to the Lake Washington School District regarding relocation. Station 13 was not relocated partly due to the many schools in its area. Discussion was held regarding anticipated questions and appropriate answers. Subjects: response times, use of vacated station as a fuel station and support facility; possible relocation of the training consortium, etc.

The public meeting room at Station 15 will not be open for use after relocation. The station captain will notify groups that the room will not be available.

The commissioners directed Lieutenant Langton to put a press release in the newspapers.

- B. 2006 Meeting Dates – The commissioners set 2006 meeting dates for the third Wednesday of each month at 5:00 p.m. at Station 11.

C. Tracking Sheet

Fire Services Forum – Meetings have been scheduled for May 9, 2006 and September 12, 2006 at 7:30 p.m. The time might be adjusted to 7:00 p.m.

Access Corridors – Fire would like to get emergency access from the property owner of the Williams Pipeline utility easement at the north end of 228th. Deputy Chief Hail has left a business card at the house but has not been able to get a phone number of the residents. He will forward a copy of the easement to Kinnon Williams.

Overtime – The overall budget is 107% spent and \$813,000 over. Overtime is 267% spent. The budget amount was \$363,821, and \$971,660 has been spent. City of Redmond financial personnel will be developing a one-page explanation of the overage owed by the district. Factors that contribute to overtime overage are incorrect funding, injury data, and sick leave. Sick leave is an issue but the department is bound by contract. Administration researched trends and found no obvious abuses.

VI. Approval of Minutes

Motion from Chairman Johnston to approve the minutes of the November 17, 2005 regular meeting. Motion seconded by Commissioner Colson. Motion passed unanimously.

VII. District Secretary's Report

- A. Budget Report – The November 2005 report was reviewed. Discussion was held regarding setting up a retirement fund for the district's employee. Kinnon Williams will be consulted.

- B. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of December 14, 2005, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8101 through No. 8112 for a total amount of \$7,382.90

- C. King County Investment Pool – The November 2005 net earnings rate was 3.72%.

- D. Legal Usage – There were 11.3 hours of legal use in November 2005.

- E. 2006 Salary Adjustments – The commissioners approved a 2.76% market adjustment effective January 1, 2006 for the district secretary pay plan, which is the same as given by the City of Redmond to non-union employees.

VIII. Other – None

IX. Adjournment – Meeting adjourned at 7:15 p.m.

BOARD OF COMMISSIONERS

Thomas Johnston, Chairman

Sherman Colson, Commissioner

Peter Lucarelli, Commissioner

ATTEST

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34