

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

Thursday, November 17, 2005

5:00 p.m.

Station 11 Conference Room

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
 - A. Transfer of Station 18 from Quadrant to District 34/City of Redmond
 - B. Approve Resolution 218/05
 - C. 2006 Proposed Budget
 - D. Set 2006 Levy
 - E. Approve Resolutions 217/05
- IV. CHIEFS' REPORTS
- V. COMMISSIONERS' REPORTS
 - A. Public Meeting regarding Station Relocation
 - B. Tracking Sheet
- VI. APPROVAL OF MINUTES
 - A. Regular Meeting of October 26, 2005
 - B. Special Meeting of November 9, 2005
- VII. DISTRICT SECRETARY'S REPORT
 - A. 2006 Medical Insurance
 - B. Web Site Update
 - C. Monthly Budget Report – October 2005
 - D. Approval of Monthly Vouchers 8087 through 8100
 - E. Investment Report – October 2005
 - F. Legal Usage – October 2005
- VIII. OTHER
- IX. ADJOURNMENT

Next Regular Meeting: December 14, 2005

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226

BOARD OF COMMISSIONERS
Thomas Johnston, Chairman
Sherman Colson
Peter Lucarelli
Anne Carlson, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
November 17, 2005

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 5:20 p.m. on November 17, 2005 at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Thomas Johnston, Commissioner Peter Lucarelli, Commissioner Sherman Colson, Deputy Chief Andy Hail, Deputy Chief Loren Charlston, Deputy Chief Deb Ayrns, Attorney Kinnon Williams, and District Secretary Anne Carlson were present.

II. Public Comments – None

III. Attorney's Report

A. Station 18 Transfer – Attorney Kinnon Williams reviewed Resolution 218/05 for the Board's acceptance of Station 18. The extended title report is complete. District 34 will handle payment of escrow for the transfer. City of Redmond inspectors will inspect the station next week. The transfer of Station 18 to the City of Redmond will be done by motion. There will be two deeds – Quadrant to the District for \$10 and pursuant to plat requirements and, afterward, District 34 to the City of Redmond pursuant to the terms of the emergency services operating agreement. The commissioners asked that a copy of the operating agreement be filed with the deed. Discussion was held regarding the reasons that district stations are deeded to the City of Redmond. Attorney Williams stated that upon dissolution of the operating agreement, real property would revert by deed to the entity of its location. Other assets would be divided by budgetary contributions over the previous five-year period.

B. Resolution 218/05 – **Motion from Commissioner Lucarelli to approve Resolution 218/05, accepting the transfer of Station 18 from Quadrant Corporation to King County Fire District 34. Motion seconded by Chairman Johnston. Motion passed unanimously.**

C. 2006 Proposed Budget – The commissioners reviewed Chairman Johnston's proposed 2006 budget. Discussion was held regarding how the 2006 budget was determined. Commissioner Lucarelli suggested a percentage of increase over the 2005 budget be included on the budget document.

Motion from Commissioner Colson to adopt the 2006 budget as proposed. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

D. Set 2006 Levy – Chairman Johnston suggested the levy not be increased as revenue from new construction would be enough for operations in 2006. Because the district only collects taxes twice per year, it was recommended that 50% of the operating budget be kept in reserve. The city's budget will be overspent, as it is 97% spent at this time. Deccan software, overtime, and increasing firefighter salaries because 2004 salaries are still being paid until arbitration is complete will all be part of the overage.

E. Resolution 217/05 – **Motion from Commissioner Lucarelli to approve Resolution 217/05, setting the 2006 tax levy at \$4,140,056, of which \$105,000 is to be deposited into the G.O. Bond Fund and \$4,035,056 into the Expense Fund. Motion seconded by Chairman Johnston. Motion passed unanimously.**

IV. Chiefs' Reports

Fuller – The Civil Service certified the Deputy Chief eligibility list. There are two names on the list: Bob Oliver and Paul Segalla.

Ayrs – Work is being done on mitigation if a pandemic occurs. Supplies of masks, gloves, and glasses are being ordered. Flu shots are being sought for personnel.

The EMS levy expires at the end of 2007. Deputy Chief Ayrs' committee is working on a strategic plan and the actual costs of doing business are included. There is a move to make it a permanent levy.

One of four paramedic students dropped out of school due to family reasons, and one lateral paramedic will be hired.

Charlston – Deputy Chief Charlston will attend the city's inspection of Station 18 on Monday. He will ensure no access exists for pests.

The 2006 fire service forum meetings have been scheduled.

On January 2, 2006, Lieutenant Ashmore will begin the assignment of Public Educator.

Next month Senior Staff will decide if the department will move forward with CERT.

V. Commissioners' Reports

- A. Station Relocation Public Meeting – Deputy Chief Charlston will check with Timberlake Church on an available date for the public meeting in mid-December. The PowerPoint presentation for the meeting was reviewed and revised.
- B. Tracking Sheet – No additional information

VI. Approval of Minutes

Motion from Commissioner Lucarelli to approve the minutes of the October 26, 2005 regular meeting. Motion seconded by Chairman Johnston. Motion passed unanimously.

Motion from Commissioner Colson to approve the minutes of the November 9, 2005 special meeting. Motion seconded by Commissioner Lucarelli. Motion passed unanimously.

VII. District Secretary's Report

- A. 2006 Medical Insurance – Secretary Carlson recommended that the commissioners offer the PPO 1 medical insurance plan to Debbie Gentry. The cost has decreased from 2005 because the coverage is less than the former plan, which was discontinued by the Washington State Commissioners.

Motion from Chairman Johnston to provide the Washington Fire Commissioners Association PPO 1 medical insurance plan to district fulltime employees in 2006. Motion seconded by Commissioner Colson. Motion passed unanimously.

- B. Web Site Update – The District's web page has been updated with correct information.
- C. Budget Report – There will be approximately \$1.1 million left in the Expense Fund at the end of 2005. The overage in the report includes \$280,000 from Quadrant and the city overage share.
- D. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of November 17, 2005, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 8087 through No. 8100 for a total amount of \$5,939.12

E. King County Investment Pool – The October 2005 net earnings rate was 3.85%.

F. Legal Usage – There were 9.6 hours of legal use in October 2005.

VIII. Other – None

IX. Adjournment – Meeting adjourned at 8:10 p.m.

BOARD OF COMMISSIONERS

Thomas Johnston, Chairman

Sherman Colson, Commissioner

Peter Lucarelli, Commissioner

ATTEST

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34