

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

March 17, 2005

5:00 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
 - A. Station 15 Deed Correction
 - B. Redmond Ridge Fire Station
- IV. DISTRICT NEWSLETTER – Lt. Langton
- V. CHIEFS' REPORTS
- VI. COMMISSIONERS' REPORTS
 - A. Tracking Sheet
- VII. APPROVAL OF MINUTES
 - A. Regular Meeting of February 23, 2005
- VIII. DISTRICT SECRETARY'S REPORT
 - A. Monthly Budget Report – February 2005
 - B. Approval of Monthly Vouchers 7995 through 8005
 - C. Investment Report – February 2005
 - D. Legal Usage – February 2005
- IX. OTHER
- X. ADJOURNMENT

Next Regular Meeting: Wednesday, April 20, 2005

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226

BOARD OF COMMISSIONERS
Thomas Johnston, Chairman
Russell Caney
Sherman Colson
Anne Carlson, Secretary

Tim Fuller, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
March 17, 2005

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 5:15 p.m. on March 17, 2005 at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Tom Johnston, Commissioner Russ Caney, District Secretary Anne Carlson, Fire Chief Tim Fuller, and Deputy Chief Loren Charlston were present.

II. Public Comments – None

III. Attorney's Report

- A. Station 15 Deed – Deputy Chief Charlston will get the final document from Kinnon Williams for Chairman Johnston's signature.
- B. Station 18 – There was a \$100,000 difference between last year's cost for the engine and equipment and the current price due to estimated costs last year and an increase in equipment cost this year. Kinnon Williams and Deputy Chief Charlston will work with Quadrant.

IV. Chiefs' Reports

Fuller – Chief Fuller has been meeting with all the crews. The officers have asked about the relocation of a station and not buying an engine for Station 18. He has told the crews that training is a priority. The Chief has talked with Redmond Police, Chief Blake of Kirkland Fire, and Woodinville Fire regarding the preparation of a training strategic plan that will include a needs analysis for a regional training center.

Charlston – Eastside Fire had station location software, but it is now outdated. They looked at other software (Deccan) that is expensive and not used often. They will see if one license could be used for Bellevue, Redmond, and Eastside Fire.

Bids go out tomorrow for maintenance and repair of water quality issues at Stations 14 and 15. Station 14 has been cleaning out the undergrowth and will use a backhoe to clean the swale.

V. Commissioners' Reports

- A. Johnston – Chairman Johnston met with Mayor Ives regarding plans for station relocation. Public Educator Tom Langton joined the meeting to discuss ideas for a district newsletter. Mayor Ives has suggested that the commissioners meet with Kim Van Ekstrom, the city's PIO, for her ideas on content and distribution. The first newsletter would be in May/June with commissioner contact information, meeting times, general information about the district, history, boundaries, changes occurring when Sammamish incorporated, burn ban rules, drought preparation of homes, levy rate, etc. A second newsletter would be sent in September to discuss station relocation and Station 18. Newsletters would probably be annually after that. Tom pointed out that newsletter costs are 50% printing and 50% postage. Chief Fuller suggested using the IAFC Newsletter as an example. The commissioners estimated a cost of \$10,000 per year.

B. Tracking Sheet

Fire Services Forum – The forum is scheduled for March 29, 2005. The agenda has been discussed with the Mayor. It will mention station relocation and that the commissioners will stay with three stations. Agenda items are:

1. Recap of last discussions
2. Update on current efforts
3. Next steps/future discussions
4. Questions

Sammamish – Mayor Ives told Chairman Johnston that Sammamish is currently doing a study on fire services, and she told them the district might move personnel from a station. The commissioners agreed to draft a letter to Sammamish with copies to other surrounding jurisdictions regarding station relocation.

VI. **Approval of Minutes**

Motion from Chairman Johnston to approve the minutes of the February 23, 2005 regular meeting. Motion seconded by Commissioner Caney. Motion passed unanimously.

VII. **Secretary's Report**

A. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of March 17, 2005, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7995 through No. 8005 for a total amount of \$5,209.92

B. King County Investment Pool – The February 2005 net earnings rate was 2.83%.

C. Legal Usage – There were 12.4 hours of legal use in February 2005 due to legal issues involving Station 15 and Station 18.

VIII. **Other** – None

IX. **Adjournment** – Meeting adjourned at 7:05 p.m.

BOARD OF COMMISSIONERS

Thomas Johnston, Chairman

Sherman Colson, Commissioner

Russell Caney, Commissioner

ATTEST

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34