

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

January 27, 2005

1:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
 - A. Station 18 Construction Costs
- IV. CHIEFS' REPORTS
- V. COMMISSIONERS' REPORTS
 - A. Tracking Sheet
- VI. APPROVAL OF MINUTES
 - A. Regular Meeting of December 16, 2004
- VII. DISTRICT SECRETARY'S REPORT
 - A. Approve Resolution 214/05 – 2005 Pay Plan Adjustment
 - B. Monthly Budget Report – December 2004
 - C. Approval of Monthly Vouchers 7963 through 7983
 - D. Investment Report – November & December 2004
 - E. Legal Usage – December 2004
- VIII. OTHER
- IX. ADJOURNMENT

Next Regular Meeting: February 17, 2005

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226

BOARD OF COMMISSIONERS

Russell Caney, Chairman
Sherman Colson
Thomas Johnston
Anne Carlson, Secretary

Dick Radtke, Acting Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
January 27, 2005

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 1:30 p.m. on January 27, 2005 at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Russ Caney, Commissioner Thomas Johnston, Commissioner Sherman Colson, Attorney Kinnon Williams, Deputy Chief Andy Hail, Deputy Chief Loren Charlston, and District Secretary Anne Carlson were present.

II. Public Comments – None

III. Attorney's Report

Station 18 – Bonnie Geers and Jeff Roberts from Quadrant attended the meeting to discuss the added scope and value-engineering proposal of \$408,429. The Design Fee is \$33,408. The added scope does not include the construction management fee as Quadrant felt they could absorb it. Kinnon Williams suggested the commissioners meet with the community to see what color options they would prefer for the station. Tom Langton and senior staff are comfortable with the project and practical adjustments made.

Commissioner Johnston moved to approve the Redmond Ridge Fire Station Added Scope and Value Engineering Cost Sharing Letter of Agreement. Motion seconded by Chairman Caney. Motion passed unanimously.

Ms. Geers and Mr. Roberts left the meeting.

Discussion was held on the apparatus needed for the new station. Andy Hail stated that possibly the E1 engine should be replaced so all front-line engines are the same. This would enhance operations. The two reserve engines are Darleys, but are not as drastically different as the E1. An aid car would cost approximately \$150,000 and an engine approximately \$440,000.

Apparatus cost: \$600,000
Station Extras: \$408,000

Suggested Options:

1. Purchase an aid car and use the engine money to pay for station extras.
2. Order both aid car and engine through Quadrant and have the equipment replacement funds go to the district for the city's portion.
3. Have Quadrant supply quotes for the apparatus to the district and pay \$200,000 into the apparatus replacement fund. The district would get a credit from the city for future purchases.
4. Take a cash discount for not getting an aid car and take the engine, which ends up with station extras costing approximately \$250,000.
5. Take all cash from Quadrant instead of purchasing apparatus.

Kinnon Williams suggested the commissioners talk with Jane Christenson and Finance regarding the extra costs and the plan to offset costs by using funds for the apparatus. Loren Charlston, Commissioner

Johnston, and Kinnon Williams will meet with the city and bring a recommendation back to the commissioners.

Station 15 – The Williams Pipeline Company wants to replace 12 miles of the pipeline that runs through an easement behind Station 15. The easement document has an error in it, and a deed of correction is necessary. There is an encroachment on the property by a neighbor that was dealt with years ago as a historical issue. There were also old artesian wells that were capped off. The city will demand that Williams holds a public meeting to tell the citizens about the project and safety issues due to the nearby elementary school.

3:00 p.m. to 3:30 p.m. – Executive Session regarding a personnel matter

Chairman Caney moved to excuse Commissioner Colson from attending the next three meetings due to personal issues. Motion seconded by Commissioner Johnston. Motion passed unanimously.

A resolution will be created to establish new meeting dates and time for regular commissioners meetings through December 2005. Meetings will begin at 5:00 p.m. and will last one and one-half hours.

Chairman Caney opened the position of Chairman for consideration. Commissioner Colson nominated Tom Johnston. A vote was unanimous.

The Bordner Annexation was completed by the City of Redmond and will cause a slight adjustment to the district's tax revenue.

IV. Chiefs' Reports

Hail – Chief Fuller will be interviewed and hopefully confirmed by the City Council on Tuesday, February 1, 2005. He will be in the office on Monday, January 31, to speak with Chief Radtke. If confirmed, his first official day would be February 7.

Mediation with the firefighters' union is continuing. They are making some progress on non-economic issues. Medical insurance and the firefighters paying a percentage of premiums is a top issue currently. The Union wants a fixed amount, not a percentage.

There was a residence fire near Ames Lake, causing \$75,000 to \$150,000. It was started by wood stacked next to a woodstove. There was smoke damage throughout the residence, but the fire damage was contained to a small area.

Charlston – The repair of Station 13's roof will not go out to bid yet. The repair should cost approximately \$5,000.

Stations 14 and 15 – A water quality audit bid will be done in about a week. The cost is approximately \$14,000 to \$19,000.

Station 16 and the Maintenance Shop – There are problems with the Dryvit foam insulation panel cracking the siding material. Stations 14 and 15 may also have these problems, as there are stains on interior walls. The commissioners would prefer the Dryvit be replaced and money not spent on a consultant. Loren Charlston will get a price for the consultant.

An annual report draft should be available soon.

V. Commissioners' Reports

A. The commissioners will be researching which station to close and why with the new fire chief. They will need run data and other statistics. This decision is needed by the end of summer.

B. Tracking Sheet

Overtime Budget – Overtime was under budget in 2004 by \$1,000, so no payment is necessary from the district.

Sammamish – Redmond and Sammamish have been discussing future operations. The city is now invoicing Sammamish and Eastside Fire and Rescue.

Addressing Program – Anne Carlson will determine how to set up a donation fund. The suggested donation will be \$10 per sign.

VI. **Approval of Minutes**

Motion from Chairman Johnston to approve the minutes of the December 16, 2004 regular meeting. Motion seconded by Commissioner Colson. Motion passed unanimously.

VII. **Secretary's Report**

A. Resolution 214/05 – Anne Carlson asked the commissioners to approve a 2.57% pay plan increase in order to reflect the same adjustment done to City of Redmond pay plans in January 2005.

Motion from Chairman Johnston to approve Resolution 214/05 adjusting the 2005 pay plans. Motion seconded by Commissioner Colson. Motion passed unanimously.

B. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of January 27, 2005, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7963 through No. 7983 for a total amount of \$278,574.43

C. King County Investment Pool – The November 2004 net earnings rate was 2.36%. The December 2004 net earnings rate was 2.54%. All King County fire districts now participate in the investment pool.

D. Legal Usage – There were 8.5 hours of legal use in December 2004 and a total of 137.8 hours used in 2004.

VIII. **Other**

Direction for 2005 – Discussion was held on opening a station, closing a station, and the Sammamish contract. Jane Christenson has stated that Sammamish may be considering the continuation of paying for service. There is a possibility of offering Sammamish the ability to pay a lower cost for service and closing Station 13 instead of Station 15. Discussion was held on the type of information that the commissioners will need to decide on station closure.

A newsletter may come out in August-September. Some of the items to be included would be the new station, address signage, and station redeployment. Anne Carlson will research style, cost, and postage.

IX. **Adjournment** – Meeting adjourned at 5.05 p.m.

BOARD OF COMMISSIONERS

Thomas Johnston, Chairman

Sherman Colson, Commissioner

Russell Caney, Commissioner

ATTEST

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34