

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

December 16, 2004

1:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
 - A. Revised Levy Worksheet and Assessed Valuation
- IV. CHIEFS' REPORTS
- V. COMMISSIONERS' REPORTS
 - A. Tracking Sheet
- VI. APPROVAL OF MINUTES
 - A. Regular Meeting of November 18, 2004
- VII. DISTRICT SECRETARY'S REPORT
 - A. Monthly Budget Report – November 2004
 - B. Approval of Monthly Vouchers 7952 through 7962
 - C. Investment Report – October 2004
 - D. Legal Usage – November 2004
- VIII. OTHER
- IX. ADJOURNMENT

Next Regular Meeting: January 20, 2005

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226

BOARD OF COMMISSIONERS

Russell Caney, Chairman
Sherman Colson
Thomas Johnston
Anne Carlson, Secretary

Dick Radtke, Acting Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
December 16, 2004

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 1:53 p.m. on December 16, 2004, at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Commissioner Thomas Johnston, Commissioner Sherman Colson, Attorney Kinnon Williams, and District Secretary Anne Carlson were present.

II. Public Comments – None

III. Attorney's Report

Revised Levy Worksheet – A revised levy worksheet was received from King County after the district's levy resolutions were filed. It showed an increase of \$4,100 in new construction, which can be recovered next year.

Station 18 – Quadrant is still working on the final costs. It is hoped the costs can be decreased from \$425,000 to approximately \$370,000. Andy Hail and Kinnon Williams will meet with Quadrant tomorrow regarding value engineering. Kinnon will report back and suggest that Quadrant make a presentation to the commissioners.

Station 15 Underground Fuel Tank – The city has requested that the owner's name on the Station 15 license application be changed from District 34 to the City of Redmond. Anne Carlson will complete the paperwork for this.

IV. Chiefs' Reports – None

V. Commissioners' Reports

A. Tracking Sheet

2005 Budget – Commissioner Johnston reviewed his proposed budget. It is expected that 2005 revenues will be approximately \$3,820,374 and expenditures approximately \$3,560,641. The budget should allow the district to cover 2005 expenses, pay for Station 18 upgrades if necessary, increase the reserve fund by \$200,000, and set aside \$440,000 for 2006 expenses.

5-Year Plan – The five-year plan is looking positive due to a zero levy increase in 2005 and increasing new construction.

VI. Approval of Minutes

Motion from Commissioner Johnston to approve the minutes of the November 18, 2004 regular meeting. Motion seconded by Commissioner Colson. Motion passed unanimously.

VII. Secretary's Report

- A. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of December 16, 2004, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7952 through No. 7962 for a total amount of \$8,521.00

- B. King County Investment Pool – The October 2004 net earnings rate was 2.31%. The November 2004 report had not been received before the meeting.
- C. Legal Usage – There were 11.9 hours of legal use in November 2004.
- D. Salary Adjustment – The City of Redmond Council approved a 2.57% market adjustment to employee salaries. Anne Carlson asked the commissioners to approve the same rate for the district pay plans.

Motion from Commissioner Johnston to approve a 2.57% market adjustment effective January 1, 2005 for the district's Office Technician and District Secretary pay plans in order to remain comparable to City of Redmond pay plans. Motion seconded by Commissioner Colson. Motion passed unanimously.

VIII. Other

Station 13's roof will be replaced at a cost of approximately \$5,000.

- IX. **Adjournment** – Meeting adjourned at 3:00 p.m.

BOARD OF COMMISSIONERS

Russell Caney, Chairman

Sherman Colson, Commissioner

Thomas Johnston, Commissioner

ATTEST

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34