

**KING COUNTY FIRE PROTECTION DISTRICT 34**

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington

**AGENDA**

November 18, 2004

1:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. ATTORNEY'S REPORT
  - A. Set 2005 Levy
  - B. Approve Resolutions 210/04, 211/04, and 212/04
  - C. District Population for Washington State Fire Service Directory
- IV. CHIEFS' REPORTS
  - A. Fire Services Forum scheduled for March 29, 2005 and September 27, 2005 at 7:30 p.m.
- V. COMMISSIONERS' REPORTS
  - A. Tracking Sheet
  - B. Proposed 2005 Budget
- VI. APPROVAL OF MINUTES
  - A. Regular Meeting of October 21, 2004
- VII. DISTRICT SECRETARY'S REPORT
  - A. Monthly Budget Report – October 2004
  - B. Approval of Monthly Vouchers 7928 through 7951
  - C. Investment Report – October 2004
  - D. Legal Usage – October 2004
  - E. Resolution 213/04 Amending Resolution 208/04
  - F. District Credit Card
  - G. 2005 Health Insurance
- VIII. OTHER
- IX. ADJOURNMENT

Next Regular Meeting: December 16, 2004

**KING COUNTY FIRE PROTECTION DISTRICT 34**  
**8450 161<sup>st</sup> Avenue N.E.**  
**Redmond, WA 98052**  
**(425) 556-2226**

**BOARD OF COMMISSIONERS**  
**Russell Caney, Chairman**  
**Sherman Colson**  
**Thomas Johnston**  
**Anne Carlson, Secretary**

**Dick Radtke, Acting Fire Chief**

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**KING COUNTY FIRE DISTRICT 34**  
**REGULAR MEETING – BOARD OF COMMISSIONERS**  
**November 18, 2004**

**I. Opening of Meeting**

The regular meeting of the Board of Commissioners was called to order at 1:35 p.m. on November 18, 2004, at Station 11, located at 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington. Chairman Russ Caney, Commissioner Thomas Johnston, Attorney Kinnon Williams, Mayor's Assistant Jane Christenson, Acting Fire Chief Dick Radtke, Deputy Chief Andy Hail, Deputy Chief Loren Charlston, and District Secretary Anne Carlson were present.

**II. Public Comments** – Jane Christenson stated that the Mayor would like one commissioner on the fire chief candidate interview panel on December 7. It was decided that Tom Johnston would participate on the interview panel. There will be a reception on December 6 from 4:00 p.m. to 6:00 p.m. at Station 11 for the commissioners and others to meet the candidates.

**III. Attorney's Report**

District Population – The King County Demographer estimated in January that the district population was 17,700 plus 3,000 from the UPD. There has been growth since, and his current estimate is 18,500. This figure will be submitted to the Washington State Fire Chiefs directory.

Set 2005 Levy – Discussion was held regarding determining the 2005 levy amount and the amount to put into the GO Bond Fund. Kinnon Williams stated the commissioners could phase in amounts into the GO Bond Fund as follows:

2005 - \$75,000  
2006 - \$100,000  
2007 - \$175,000  
2008 - \$250,000

The 2004 levy amount was \$3.5 million. Approximately \$3,233,537 was spent, leaving a \$56,000 balance. It was determined that 2005 costs could be covered without raising the levy. The levy rate will be approximately \$1.12.

**Motion from Commissioner Johnston to approve Resolutions 210/04, 211/04, and 212/04. Motion seconded by Chairman Caney. Motion passed unanimously.**

**IV. Chief's Report**

Radtke

Fire Service Forums have been scheduled for March 29, 2005 and September 27, 2005 at 7:30 p.m.

Senior staff has been attending one or two budget meetings per week. Hopefully the council will decide on the budget tonight with approval next Tuesday. Police and Fire have received no cuts, whereas other departments have. The main issue is whether to raise taxes to accommodate a \$3.5 million deficit in 2005/2006. They have discussed a 1% tax increase, ½% utility tax increase, and increasing the head tax to \$84 per FTE. The head tax increase would go to maintaining services instead of only to transportation.

Discussion was held regarding the overtime budget and costs. There are some issues pending in negotiations that could help overtime costs. Since negotiations are in mediation, there may not be relief in 2005. Only three personnel are moving back to Prevention/Public Education.

Dick Radtke reviewed the estimated 2005 contract. In 2006, \$200,000 is necessary for a new hose tower. This may need to be taken out of the CIP dependent on Station 18.

New language from the last meeting has been added/deleted to the operational plan. Some council members are starting to look at a budget based on outcomes. The operational plan is a good start toward this. Commissioner Caney suggested average response times of all calls and response times for 80% of the city and district calls be included in the plan.

Kinnon Williams, Tom Langton, and Andy Hail received additional costs from Quadrant equaling \$452,673, including the hose tower, two additional dorms, increased office and exercise room space, and a third apparatus bay. This equals \$275 per square foot. After comparing that to other buildings in the area that were \$210 per square foot, they asked Quadrant to look at value engineering and doing some things to the other station standards to decrease the cost. Quadrant asked if the commissioners would like to approve these design elements and continue to work on the final costs or wait for the costs before approval. Discussion was held regarding trading an equipped engine to cover additional costs. They would need to go out to bid in February of 2005. It was determined that all additions are necessary, not just nice to have. Discussion was held regarding the higher than average cost. The commissioners approved the two architectural design modification fees. The commissioners are in favor of the changes, but want to see the value engineering figures before approval. A special meeting will be held in December for this purpose.

#### V. Approval of Minutes

**Motion from Commissioner Johnston to approve the minutes of the October 21, 2004 regular meeting. Motion seconded by Chairman Caney. Motion passed unanimously.**

#### VI. Secretary's Report

- A. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of November 18, 2004, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7928 through No. 7951 for a total amount of \$1,574,207.81.

- B. King County Investment Pool – The October 2004 net earnings had not been received.
- C. Legal Usage – There were 7.8 hours of legal use in October 2004.
- D. Resolution 213/04 – The resolution to amend Resolution 208/04 was approved.
- E. District Credit Card – Key Bank denied the District's request for a credit card because they could not verify the District's address from a utility bill or other proof. It was decided not to pursue further.
- F. 2005 Health Insurance – The commissioners decided to offer the amount of premium that the City of Redmond offers to its employees for whichever medical plan offered by the Washington Fire Commissioners that Debbie Gentry chooses.

VII. **Commissioner's Report** – None

VIII. **Old Business** – None

IX. **New Business** – None

**X. Other** – None

**XI. Adjournment** – Meeting adjourned at 5:20 p.m.

**BOARD OF COMMISSIONERS**

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Russell Caney, Chairman

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Sherman Colson, Commissioner

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Thomas Johnston, Commissioner

ATTEST

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Anne Carlson, District Secretary  
Board of Commissioners  
King County Fire District 34