

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

June 17, 2004

1:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. CITY OF REDMOND/KCFD 34 CONTRACT NEGOTIATIONS
- IV. APPROVAL OF MINUTES
 - A. Regular Meeting of May 20, 2004
 - B. Fire Services Forum of May 25, 2004
- V. SECRETARY'S REPORT
 - A. Monthly Budget Report – May 2004
 - B. Approval of Monthly Vouchers #7856 - #7870
 - C. Investment Report – May 2004
 - D. Legal Usage – May 2004
- VI. CHIEFS' REPORT
- VII. COMMISSIONERS' REPORT
- VIII. OLD BUSINESS
 - A. District 34 Tracking Sheet
- IX. NEW BUSINESS
- X. OTHER
- XI. ADJOURNMENT

Next Regular Meeting: July 15, 2004

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226

BOARD OF COMMISSIONERS

Russell Caney, Chairman
Sherman Colson
Thomas Johnston
Anne Carlson, Secretary

John R. Ryan, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
June 17, 2004

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 1:50 p.m. on June 17, 2004, at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Russ Caney, Commissioner Thomas Johnston, Acting Fire Chief Dick Radtke, Deputy Chief Loren Charlston, District Attorney Kinnon Williams, Mayor's Assistant Jane Christenson, and District Secretary Anne Carlson were present.

II. Public Comments – None

III. City of Redmond/KCFD 34 Contract Negotiations

Commissioner Johnston reported that the city proposal regarding overhead seems fair, although all items requested by the district were not included. The city agreed to pay 90% of the cost of the district office technician's salary and benefits as a credit and will not charge the district for the city council portion of the overhead. This follows the current philosophy that mutual asset costs are shared. Discussion was held regarding the services that the district can afford. It is anticipated that 2005 should be a consistent year, but some financial changes will be necessary in 2006.

Jane Christenson thanked Radtke, Williams, and Johnston for their commitment and work on the cost of services analysis and negotiations. It is hoped that the draft contract will be complete and ready for city council approval on July 20, 2004.

Fire's bi-annual overtime budget is 97% spent, and the overall budget is 74% spent.

From January 1 to June 17, 2004, Station 12 was staffed:

- with three personnel 64% of the time.
- with four personnel 11% of the time.
- with five personnel 24% of the time.
- with six personnel 2% of the time.

Station 12 is costed the same as Station 14 but staffed differently. In future contract negotiations, adjustments may be needed.

IV. Approval of Minutes

Motion from Chairman Caney to approve the minutes of the May 20, 2004 regular meeting. Motion seconded by Commissioner Johnston. Motion passed unanimously.

Motion from Commissioner Johnston to approve the minutes of the May 25, 2004 Fire Services Forum meeting. Motion seconded by Chairman Caney. Motion passed unanimously.

V. Secretary's Report

- A. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of June 17, 2004, the Board by a unanimous vote

does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7856 through No. 7870 for a total amount of \$77,447.83.

- B. King County Investment Pool – The May 2004 net earnings rate was 2.04%.
- C. Legal Usage – There were 10 hours of legal usage in the month of May 2004. Kinnon Williams agreed that the commissioners could either pre-pay for more hours when necessary or pay by the hour when the 72 hours in the contract have expired.

VI. Chief's Report

Radtke – Dick Radtke has been hired as Acting Fire Chief until the first part of August and depending on the chief chosen, background check completion, and when the new chief can start work. Dick has been talking with each department group to determine issues.

Chief Radtke reviewed the chief selection process for the commissioners.

Charlston – The 2005/2006 budget preparation is ongoing. More information regarding recommended budget reductions will probably be available by the next meeting. The city has asked each department for a 6% reduction.

Three bids were received in the amount of approximately \$14,000 for the Station 14 swale work.

Tuesday, the Council approved a reduction from 6,000 square feet to 3,000 square feet for requirement of sprinkler systems. An alarm system malfunction fee was also approved.

VII. Commissioner's Report

Caney – Russ stated that the fiscal management class for which he had asked reimbursement was canceled.

Russ' house sale is to close on July 29. He will be traveling for a month and then will decide his residency.

VIII. Executive Session from 3:15 p.m. to 3:55 p.m. – Discussion regarding the Redmond/District 34 Contract

IX. Old Business

A. Tracking Sheet

It was suggested that the commissioners start discussing alternatives for Stations 13 and 15 for the year 2006.

X. New Business – None

XI. Other – None

XII. Adjournment – Meeting adjourned at 4:30 p.m.

BOARD OF COMMISSIONERS

Russell Caney, Chairman

Sherman Colson, Commissioner

Thomas Johnston, Commissioner

ATTEST

Anne Carlson, District Secretary
Board of Commissioners
King County Fire District 34