

**KING COUNTY FIRE PROTECTION DISTRICT 34**

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington

**AGENDA**

May 20, 2004

1:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. CITY OF REDMOND/KCFD 34 CONTRACT NEGOTIATIONS
- IV. APPROVAL OF MINUTES
  - A. Regular Meeting of April 15, 2004
- V. SECRETARY'S REPORT
  - A. Monthly Budget Report – April 2004
  - B. Approval of Monthly Vouchers #7832 - #7855
  - C. Investment Reports – March 2004 & April 2004
  - D. Legal Usage – April 2004
  - E. Employee Education Assistance Program
- VI. CHIEFS' REPORT
- VII. COMMISSIONERS' REPORT
- VIII. OLD BUSINESS
  - A. District 34 Tracking Sheet
- IX. NEW BUSINESS
- X. OTHER
- XI. ADJOURNMENT

Next Regular Meeting: June 17, 2004

**KING COUNTY FIRE PROTECTION DISTRICT 34**  
**8450 161<sup>st</sup> Avenue N.E.**  
**Redmond, WA 98052**  
**(425) 556-2226**

**BOARD OF COMMISSIONERS**

**Russell Caney, Chairman**  
**Sherman Colson**  
**Thomas Johnston**  
**Anne Carlson, Secretary**

**John R. Ryan, Fire Chief**

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**KING COUNTY FIRE DISTRICT 34**  
**REGULAR MEETING – BOARD OF COMMISSIONERS**  
**May 20, 2004**

**I. Opening of Meeting**

The regular meeting of the Board of Commissioners was called to order at 1:40 p.m. on May 20, 2004, at Station 11, located at 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington. Chairman Russ Caney, Commissioner Thomas Johnston, Commissioner Sherman Colson, Fire Chief John Ryan, Deputy Chief Loren Charlston, Consultant Dick Radtke, Mayor's Assistant Jane Christenson, and District Secretary Anne Carlson were present.

**II. Public Comments – None**

**III. City of Redmond/KCFD 34 Contract Negotiations**

Discussions have been held regarding citywide overhead allocations. In an executive session, the commissioners will determine items they feel should not be charged to the district.

A draft agreement (excluding the cost allocation portion) has been given to City Attorney Jim Haney for review. The CIP will be discussed further. The negotiations team will meet on May 25 before the Fire Services Forum to finalize the presentation.

**IV. Approval of Minutes**

**Motion from Commissioner Johnston to approve the minutes of the April 15, 2004 regular meeting. Motion seconded by Chairman Caney. Motion passed unanimously.**

**V. Secretary's Report**

- A. Budget Report – The commissioners directed the District Secretary to transfer \$71,470.00 from the Reserve Fund to the Expense Fund to cover the 2003 overtime overage that is payable to the City of Redmond.

It was suggested that future address signs be offered to citizens for a donation to the district. Carlson will research a cost-per-year estimate and talk with Kinnon Williams about setting up a fund.

- B. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of May 20, 2004, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7832 through No. 7855 for a total amount of \$11,315.48.

- C. King County Investment Pool – The March 2004 net earnings rate was 2.36%. The April 2004 net earnings rate was 2.23%.
- D. Legal Usage – There were 16.4 hours of legal usage in the month of April 2004.

- E. Employee Education Assistance Program – District Secretary Carlson asked the commissioners to approve education cost reimbursement for the fulltime district employee, Debbie Gentry, to pursue the Fire Administrative Assistant AA degree developed by Olympic College. Carlson is to research the maximum costs of the program. If Debbie wishes to pursue the degree, she must submit an education plan to the commissioners.

**VI. Chief's Report**

Ryan – More budget cuts are necessary, currently estimated at 6% in the next two years. Property taxes and commercial building are down. Discussion was held regarding if the commissioners should put out information to the public about the Eyman initiative.

The Kirkland, Redmond, and Woodinville chiefs and union representatives will be meeting to discuss regionalization of the fire departments.

**VII. Commissioner's Report**

Caney – Russ asked for reimbursement of his registration for a class on fiscal management. He will submit the bill to the City of Bellevue first. The commissioners agreed that if the district reimburses him, he must pay back the money if he moves out of the district within six months from the end of the class.

**VIII. Old Business**

A. Tracking Sheet

Five-Year Plan – Annual review will occur in December. Information will be sought from Quadrant regarding possible revenue from Redmond Ridge.

**IX. New Business** – None

**X. Other** – None

**XI. Executive Session 3:50 p.m. to 5:45 p.m.** – Session to discuss overhead costs proposed in the city/district contract

**XII. Adjournment** – Meeting adjourned at 5:45 p.m.

**BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Russell Caney, Chairman

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Sherman Colson, Commissioner

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Thomas Johnston, Commissioner

ATTEST

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Anne Carlson, District Secretary  
Board of Commissioners  
King County Fire District 34