

KING COUNTY FIRE PROTECTION DISTRICT 34

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161st Avenue N.E., Redmond, Washington

AGENDA

March 18, 2004

1:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. APPROVAL OF MINUTES
 - A. Regular Meeting of February 19, 2004
 - B. Fire Services Forum of February 24, 2004
 - C. Special Meeting of March 2, 2004
- IV. SECRETARY'S REPORT
 - A. Oath of Office – Commissioner Colson
 - B. Increased Vacation – Gentry
 - C. Monthly Budget Report – 13th Month 2003 & February 2004
 - D. Approval of Monthly Vouchers #7815 - #7825
 - E. Investment Reports – January 2004 & February 2004
 - F. Legal Usage – February 2004
 - G. Initiative 864 Information from WFCA
- V. CITY OF REDMOND/KCFD 34 CONTRACT NEGOTIATIONS
- VI. CHIEFS' REPORT
 - A. Fireworks
- VII. COMMISSIONERS' REPORT
- VIII. OLD BUSINESS
 - A. District 34 Tracking Sheet
- IX. NEW BUSINESS
- X. OTHER
- XI. ADJOURNMENT

Next Regular Meeting: April 15, 2004

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226

BOARD OF COMMISSIONERS

Russell Caney, Chairman
Sherman Colson
Thomas Johnston
Anne Carlson, Secretary

John R. Ryan, Fire Chief

KING COUNTY FIRE DISTRICT 34
REGULAR MEETING – BOARD OF COMMISSIONERS
March 18, 2004

I. Opening of Meeting

The regular meeting of the Board of Commissioners was called to order at 1:50 p.m. on March 18, 2004, at Station 11, located at 8450 161st Avenue N.E., Redmond, Washington. Chairman Russ Caney, Commissioner Thomas Johnston, Commissioner Sherman Colson, Fire Chief John Ryan, Deputy Chief Loren Charlston, Attorney Kinnon Williams, and District Secretary Anne Carlson were present.

II. Public Comments – None

III. Approval of Minutes

Motion from Commissioner Johnston to approve the minutes of the February 19, 2004 regular meeting. Motion seconded by Chairman Caney. Motion passed unanimously.

Motion from Commissioner Johnston to approve the minutes of the February 24, 2004 Fire Services Forum. Motion seconded by Chairman Caney. Motion passed unanimously.

Motion from Commissioner Johnston to approve the minutes of the March 2, 2004 special meeting. Motion seconded by Chairman Caney. Motion passed unanimously.

Loren Charlston confirmed that the City of Redmond moved money from the Fire CIP budget to Parks and Public Works in 2002 and 2003. The district has not contributed to CIP in the past, but it will for projects in the district in the future. Loren suggested the district put money aside for future station remodels. Kinnon Williams stated that bonds are to be used for new stations and equipment and not for remodels.

IV. Secretary's Report

- A. Oath of Office – The Fire Commissioner oath of office was given to Commissioner Colson.
- B. Increased Vacation – The commissioners approved an increase of one day per year of vacation for Debbie Gentry. This increase is consistent with a recent increase for City of Redmond Fire Department support personnel.
- C. Budget Report – Proformas for the 13th month of 2003 and February 2004 were distributed.
- D. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of March 18, 2004, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7815 through 7825 for a total amount of \$5,381.41.

- E. King County Investment Pool – The January 2004 net earnings rate was 2.45%, and the February 2004 net earnings rate was 2.57%.

F. Legal Usage – There were 6.8 hours of legal usage in the month of February 2004.

G. Initiative 864 – Information from the Washington Fire Commissioners Association was distributed.

V. **City of Redmond/KCFD 34 Contract Negotiations**

At the first meeting, work was assigned to the negotiation team members. Cheri Sato is putting the cost of services document into equation form, Jane Christenson is working on the purpose of the operational plan, and Kinnon Williams plans to get a contract draft to team members before the next meeting.

VI. **Chief's Report**

Ryan

Chief Ryan reported that Fire Chief Lee Soptich told him that Eastside Fire and Bellevue Fire support a fireworks ban. This effort will include much political work. Some departments are recommending a statewide ban. Unfortunately, fireworks companies fight bans, and police departments do not have the time or personnel to enforce a ban.

District Secretary Anne Carlson left the meeting at 2:30 p.m.

Office Technician Debbie Gentry resumed the minutes at 2:35 p.m.

Dick Radtke joined the meeting approximately 2:50 p.m.

Kirkland, Redmond, and Woodinville have had one meeting so far to see if there was any will to consolidate the three departments into one. The next meeting will be sometime in April. They've agreed that it would be helpful to have a consultant come in.

Kinnon Williams stated that the Bothell consolidation study is complete and delivered to the City Council. Bothell hired a consultant out of Oregon, Bruce Coldwell of EMSI. Consolidation would take 2-3 years before implementation. Sherman Colson stated the need to define the range of optimal size of operation, based on geography or number of units or number of stations. Chief Ryan said the problem with bigger departments is that layers of bureaucracy insulate the direct contact that people are used to. Russ Caney wondered if anyone had talked to the Mayor and asked about her approach. Chief Ryan stated that she understands in today's financial world, all options must be reviewed.

Charlston

The 2005/2006 budget has been projected to be worse than 2003/2004.

Outsourcing

Design the fire service from the ground up and determine how best to provide fire protection to this area with the resources we have considering the terrain and population.

The master plan is that we may close some stations and relocate some stations.

Bothell Fire is unwilling to sign a vehicle maintenance contract for the long term. Nothing has been set up for 2005.

May 25 is the date for the Fire Service Forum.

Overtime – The two-year bi-annual budget is 97% spent. The balance for the remainder of the year is \$25,000.

A special meeting on March 1 moved the PIO back to the line. Two bureau inspectors moved back to the line in 2002, two additional inspectors moved to the line on 3/15/04, and a fifth inspector moved over on 4/1/04. Operations crews may be assigned more tasks that formerly were done by Prevention. It is hoped that sales tax and construction will increase.

The Fire Department is overspent by a minimum of \$250,000, even with the personnel moves and District 34's contribution. Planning, Parks, and Public Works are giving back budget overflow. Police will return \$673,000, but they have six open positions.

Redmond Ridge – Meeting scheduled for March 23 at 11:30 a.m. Either Loren or Andy will be there, Tom Johnston will attend, and Dick Radtke will be available for questions. Kinnon Williams requested a district map. Loren Charlston asked Debbie to email the map to Kinnon and copy him and Commissioner Johnston

1. Partial mergers of little parcels of Carnation
2. Thresholds for building and staffing
3. Third bay? When and how to build?
3. If station serves outside Redmond Ridge, then the District needs to fund.
4. Their perspective – any changes would bring about lawsuit.
5. Must make station large enough especially if Station 13 or 14 is closed.

VII. Commissioners' Report – None

VIII. Old Business

A. Tracking Sheet

Fire Services Forum – The next Fire Services Forum will be held on May 25, 2004.

Station 17 – Bulldoze and haul off rental house (not a burn). Construction schedule to be determined.

Corridor Access – Allow better access to Cadman and UPS.

Trilogy road waiting for permits.

Use traffic calming devices.

Commissioner Johnston suggested spacing the speed bumps to still allow for wheel base of emergency vehicles to speed through.

Opticom-controlled deflatable speed bumps discussed

IX. New Business – None

X. Other Business – None

XI. Adjournment – Meeting adjourned at 3:30 p.m.

BOARD OF COMMISSIONERS

ATTEST

Russell Caney, Chairman

Anne Carlson, District Secretary

Sherman Colson, Commissioner

Debbie Gentry, Office Technician
Board of Commissioners
King County Fire District 34

Thomas Johnston, Commissioner