

**KING COUNTY FIRE PROTECTION DISTRICT 34**

Regular Meeting of the Board of Commissioners

Location: Station 11 – 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington

**AGENDA**

January 15, 2004

1:30 p.m.

- I. CALL TO ORDER – REGULAR MEETING
- II. PUBLIC COMMENTS (4 minutes per person)
- III. CITY OF REDMOND/KCFD 34 COST OF SERVICES ANALYSIS
- IV. PRESENTATION
  - A. House Signage Program – Station 14, A-Shift
- V. APPROVAL OF MINUTES
  - A. Regular Meeting of December 12, 2003
- VI. SECRETARY'S REPORT
  - A. Monthly Budget Report – December 2003
  - B. Approval of Monthly Vouchers
  - C. Investment Report – November and December 2003
  - D. Legal Usage – December 2003
  - E. Resolutions 208/04 and 209/04 Adjusting Pay Plans A0-1 and A0-2
- VII. CHIEFS' REPORT
- VIII. COMMISSIONERS' REPORT
- IX. OLD BUSINESS
  - A. District 34 Tracking Sheet
- X. NEW BUSINESS
- XI. OTHER
- XII. ADJOURNMENT

Next Regular Meeting: February 19, 2004

**KING COUNTY FIRE PROTECTION DISTRICT 34**  
**8450 161<sup>st</sup> Avenue N.E.**  
**Redmond, WA 98052**  
**(425) 556-2226**

**BOARD OF COMMISSIONERS**

**Russell Caney, Chairman**  
**Sherman Colson**  
**Thomas Johnston**  
**Anne Carlson, Secretary**

**John R. Ryan, Fire Chief**

---

**KING COUNTY FIRE DISTRICT 34**  
**REGULAR MEETING – BOARD OF COMMISSIONERS**  
**January 15, 2004**

**I. Opening of Meeting**

The regular meeting of the Board of Commissioners was called to order at 1:30 p.m. on January 15, 2004, at Station 11, located at 8450 161<sup>st</sup> Avenue N.E., Redmond, Washington. Chairman Russ Caney, Commissioner Thomas Johnston, Fire Chief John Ryan, Deputy Chief Loren Charlston, Deputy Chief Andy Hail, Attorney Kinnon Williams, Consultant Dick Radtke, Mayor's Assistant Jane Christenson, and District Secretary Anne Carlson were present.

**II. Public Comments**

Jerry Weiser, a resident of Union Hill, asked the commissioners for permission to burn tree debris on his property caused by the recent snow, wind, and ice storm. Kinnon Williams gave a review of the history of burning rules in the district. The six months allowed for burning were chosen because they are the safest due to weather and fire danger. Six months per year was a compromise between the citizens who wanted to burn and others who complained about the smoke. It was stated that exceptions to the burn ban have been given in the past due to storm debris. Since the date was so close to the opening of the burning period on March 1, Kinnon recommended that the commissioners deny Mr. Weiser's request to burn before that time.

**Motion from Commissioner Johnston to lift the burn ban through January 31, 2004 and that permits would be issued with the written notification that burning was allowed only through January 31, 2004. Motion seconded by Chairman Caney. Motion passed unanimously.**

**III. Presentation – House Addressing Program**

Rick Sinclair stated that many driveways in older areas are not addressed correctly or at all. Station 14 created a plan to provide signs for residents at a nominal cost. They estimate a startup cost of \$500 for signs, posts, and informational flyers. Ames Lake Community Club is willing to promote this plan through their newsletter and community meetings. Questions arose regarding how money was to be handled. It was suggested money be granted for the program and the signs be made available for free.

**Motion from Chairman Caney that the fire district fund \$2,500 for the project as a pilot program for residence addressing in the Ames Lake area. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**IV. Redmond/KCFD 34 Cost of Services Analysis**

The Cost of Services group has a few changes necessary to the draft and is meeting again next week. It was decided to finish a final draft before meeting with the City Council, so the January 27 Fire Services Forum date might be postponed. A second draft will be reviewed at next Wednesday's cost of services meeting. A special meeting will be held on January 21 at 4:00 p.m. to 5:00 p.m. to discuss the draft document.

## V. Approval of Minutes

**Motion from Commissioner Johnston to approve the minutes of the December 12, 2003 regular meeting. Motion seconded by Chairman Caney. Motion passed unanimously.**

## VI. Secretary's Report

- A. Vouchers – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a listing that has been made available to the board. As of January 15, 2004, the Board by a unanimous vote does approve for payment those vouchers included in the aforementioned list or lists and further described as follows:

Expense Fund Vouchers: No. 7784 through 7793 for a total amount of \$5,558.65.

- B. King County Investment Pool – The November 2003 net earnings rate was 2.33%. The December 2003 investment report had not been received by the meeting date.
- C. Legal Usage – There were 5.5 hours of legal usage in the month of December 2003.
- D. Resolutions 208/04 and 209/04 – Anne Carlson presented the two resolutions to adjust the district pay plans.

**Motion from Commissioner Johnston to approve Resolution 208/04, adjusting Fire District 34 Pay Plan A0-1. Motion seconded by Chairman Caney. Motion passed unanimously.**

**Motion from Commissioner Johnston to approve Resolution 209/04, adjusting Fire District 34 Pay Plan A0-2. Motion seconded by Chairman Caney. Motion passed unanimously.**

**Motion from Commissioner Johnston to set the salary of the District Secretary at \$604 per month. Motion seconded by Chairman Caney. Motion passed unanimously.**

## VII. Chief's Report

Charlston – The 2003 budget is \$233,000 over, and it will probably be \$200,000 over in 2004. FEMA should be refunding the city \$41,000.

The 2005-2006 budget process starts in February. Finance is concerned with tax streamlining that would cost the city approximately \$1 million. Tim Eyman is developing another initiative. King County continues to unload programs such as jails, parks, etc.

Hail – Mayor Ives assured that Labor would be involved in the fire chief selection process as well as other levels in the organization. Chief Ryan will assist in providing job information to the Mayor's office but will not be involved in the interviews.

The Homeland Security SOG was finalized today. If level orange occurs and the stations must be locked down, outside groups will not be allowed to use the stations. Loren Charlston will talk with King County to take Station 13 off the election facility list.

Williams Pipeline closed down one of their pipelines. The crew at Station 15 is working on a plan regarding pipeline emergencies in their area.

The Apparatus Committee is close to determining the type of aerial truck to purchase. It will be a Pierce or Seagraves. Their recommendation will be presented to Senior Staff on January 27.

## VIII. Commissioner's Report – None

**IX. Old Business**

A. Tracking Sheet

Overtime – Discussion was held on what amount the district would be paying for overtime overage. The commissioners are willing to pay yearly or after the budget cycle. Dick Radtke pointed out that Prevention and Public Education should not be included in the district's overtime cost.

Station 17 – Some council members have the station as a priority for 2005.

Old Hydrants and Water Needs will be deleted from the sheet.

Access – The city approved the utility easement on 185<sup>th</sup>, which is the start to fire access.

**X. New Business**

Tom Langton is the new Public Educator/PIO for the next two years.

**XI. Other** – None

**XII. Adjournment** – Meeting adjourned at 3:40 p.m.

**BOARD OF COMMISSIONERS**

---

Russell Caney, Chairman

---

Sherman Colson, Commissioner

---

Thomas Johnston, Commissioner

ATTEST

---

Anne Carlson, District Secretary  
Board of Commissioners  
King County Fire District 34